



Consent form

Act for Kids



Easy English

Blue words



Some words in this book are **blue**.

We write what the blue words mean.

Help with this book



You can get someone to help you

- understand this book

- find more information.



Contact information is at the end of this book.

About this book



This book is from Act for Kids.



We want kids to be safe.



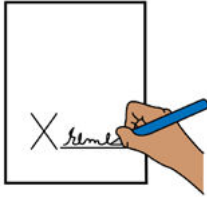
We can help parents and families.



This book is about **consent**.

Consent means when you say **yes**.

We need your consent to help you



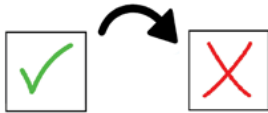
You **must** give us consent before we can help you.



If you say **no** we cannot help you.



If you say **yes** we can help you.



You can change your mind about your consent at any time.



Tell us if you change your mind.

What information do we need from you?



We will ask you for some information, like

- your name and phone number



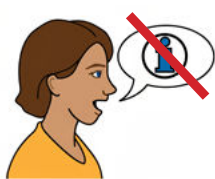
- why you need help



- who is in your family.



We will keep your information safe.



You can tell us some of your information but you do **not** have to tell us all your information.

We only use your information to help you.



We might find it hard to help you if you do **not** tell us some information.

You can ask to see the information we have about you



You can ask us

- on the phone



- by email



- at our office.



You can tell us if

- you think the information is wrong

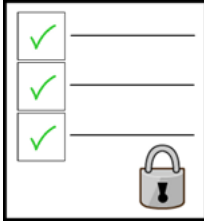


- you want to change the information.

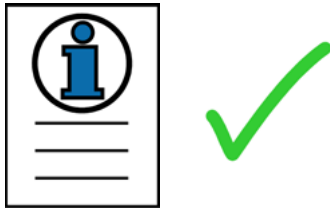


For example, if you change your address or phone number.

We might need to share your information



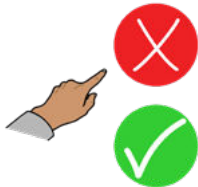
There are rules we **must** follow to keep your information safe.



We only share your information if the rules say we can.



We will ask you before we share your information.



You can say **no**.



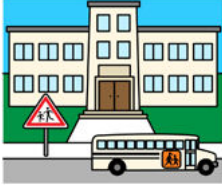
If you say **no**, we will only share your information if the rules say we **must**.



For example, to keep you and others safe.

Support services

Support services are places that can help you, like



- the school your child goes to



- doctors.

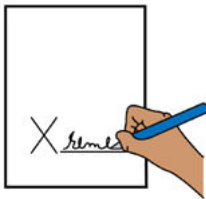
We might need to talk to people at support services about



- you



- your family.



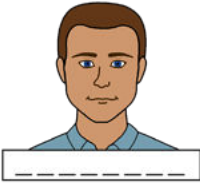
We need your consent to talk about you with support services.

Your consent

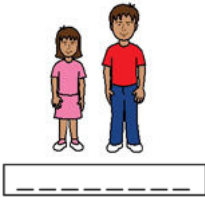


A worker will help you fill in this book.

Who is your consent about?



Write your name here.



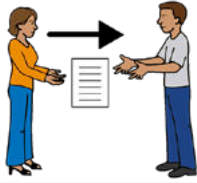
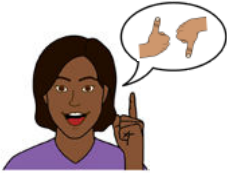
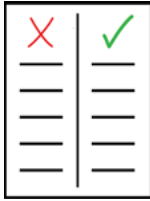
Write the names of your children here.



Who is this consent for?

Write the names of Act for Kids services.

You need to answer some questions



We have other books called

- Client code of conduct
- Privacy statement
- Compliments and complaints.

Did the worker give you our other books?

Tick **1** box.

Yes

No



Did we answer all of your questions?

Tick **1** box.

Yes

No



Will you tell us your information?

Tick **1** box.

Yes

No



Can we talk to your support services about you and your children?

Tick **1** box.

Yes

No



Write the support services you say we can talk to.



Are there other people we can talk to about you and your children?

Tick **1** box.

Yes

No



Write the other people you say we can talk to.

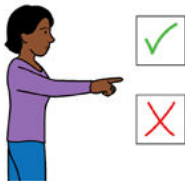


When you sign this book it means

- you want us to help you



- you understand what this book says.



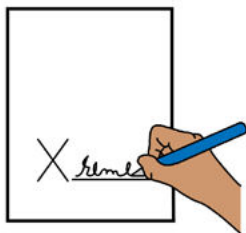
Do you give your consent?

Tick **1** box.

Yes

No

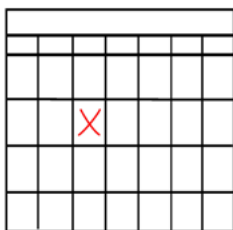
Your signature



Sign your signature here.



Write your name here.



Write the date here.

More information



For more information contact Act for Kids.



Call 1300 228 000



Website actforkids.com.au



Email enquiries@actforkids.com.au

If you need help with English



Use the free Translating and Interpreting Service or TIS to make a phone call.

You can call the TIS in your language.



Call 131 450

Give the TIS officer the phone number you want to call.

If you need help to speak or listen



Use the National Relay Service to make a phone call.

You must sign up to the service first.



Call 1800 555 660



Website accesshub.gov.au/nrs-helpdesk

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